

# Public School Parent of the Year Award 2018

The Public School Parent of the Year Award is a prestigious award presented to parents, guardians and caregivers who have made a significant contribution to their local NSW public school community.

**This Information Pack** will answer your questions about the award, eligibility and selection criteria for the award.

## Who can be nominated?

Any parent, guardian or caregiver of a student in a NSW public school can be nominated for this award.

## Who can nominate?

Members of preschool or school communities may nominate a parent, guardian or caregiver. This includes, but is not limited to school principals, head teachers, directors, another parent and/or guardian.

## How to nominate?

All nominations for this award are now accepted by the Public Education Foundation's online application system. To access this system visit [www.publiceducationfoundation.org.au/scholarships](http://www.publiceducationfoundation.org.au/scholarships) and click on the relevant award.

Prior to starting the online process, the nominator may prefer to gather the necessary information ready to submit:

- Nominee details (including home address, phone number, email and role/position within the school)
- School details (including address, phone number and principal email address)
- Nominator's statement supporting the student's achievement (300 words max in a word or pdf format addressing their achievements)
- Nominee's endorsement (the Nominee will be sent an email requesting them to endorse the nomination)
- Principal's endorsement (the Principal will be sent an email requesting them to endorse the nomination)

A sample exemplar nomination form can be found on our website. This example is to be used for reference only and not replicated in whole or part. It is intended to give you a starting point for understanding the elements of a successful application.

### Who selects the recipients?

It is anticipated that the selection panel will include representatives from the NSW Department of Education, the Public Education Foundation and an independent representative from the education sector. All applicants will be reviewed according to the criteria set out.

### When is the closing date for applications?

Applications close at **11.59pm on Tuesday 19 June 2018**. No late applications will be considered.

### For further information including terms and conditions

Call the Public Education Foundation on **02 9266 8256** or email us at [info@publiceducationfoundation.org.au](mailto:info@publiceducationfoundation.org.au).

We also encourage you to visit our website [www.publiceducationfoundation.org.au](http://www.publiceducationfoundation.org.au)